



KANSAS 811 RECEIVING STATION INFORMATION

Terminal Code: _____ SEE PAGE 2 _____ Date: _____
Company Name: _____
Announce As: _____
Contact Name: _____ Contact Name: _____
Terminal Address: _____ Apt or Ste: _____
City: _____ State: _____ Zip: _____
Daytime Number: _____ 2nd Daytime Number: _____

After Hours Telephone Numbers (Max. 2 numbers)

These numbers will only be used outside of Kansas 811's regular business hours (7:00am to 6:00pm, Monday - Friday)

Contact Name: _____ Phone Number: _____
Contact Name: _____ Phone Number: _____
Telephone Number for Contractors: _____
Hours Open: _____ Close: _____
Type of Underground Facility: _____

Receiving Equipment (Choose One)

☐ Email Locates are sent as separate emails to one or two email addresses in either text or html format. As an added benefit, each locate will have a link at the bottom of the ticket that will open the ticket in a browser and display the mapped location. The link also provides a "Show Tickets" option that allows a user to view tickets based on a specific date or date range. **You must sign the email waiver on page 2 for this option.**

Email #1: _____
Email #2: _____

☐ SFTP Secure File Transfer Protocol – Locates are transmitted directly from our server to your SFTP server in either text or xml format.

SFTP Address: _____

SFTP Username: _____ SFTP Password: _____

☐ LTM Locator Ticket Management (LTM) – A complete web-based tool that provides an online portal for management of tickets. LTM offers map view of locate requests, auto assigning tickets to locators, attaching of notes and pictures to locates and many other features. This service is available at NO COST to Kansas 811 members.

Completed by: _____ Phone: _____

Signature: _____ Email: _____

PLEASE NOTE: This form may be submitted only by an authorized representative of the company/facility owner and "terminal code" named above. By signing above, you represent that you have authority to make such changes to the receiving information used by said company/facility owner and "terminal code".

Terminal Code(s):



EMAIL TICKET AGREEMENT AND RELEASE FORM

Kansas 811 (KS811) has entered into an agreement with One Call Concepts, Inc. (OCC), our contracted service provider, to provide tickets and other information via the internet. However, our contractual arrangement under your membership agreement does not provide for services to be rendered in this manner. For this reason, KS811 requires a release from your company with respect to the services to be provided through the internet.

You acknowledge, by your signature below, for your organization, that KS811 has no control over third party telecommunications networks, servers, or the internet used in providing the services requested above, and that delays and disruptions of other transmissions over such networks are completely beyond the control of KS811. KS811 and OCC does not guarantee the availability or reliability of such telecommunications networks beyond its control.

It is your organization's responsibility to confirm that all information sent through the internet (tickets by sequence number, audits, etc.) is received. Because emergency and other priority messages will be sent through the internet, your organization must accept responsibility to frequently check your e-mail account and confirm the receipt of all information sent to your designated location.

By signing below, your organization agrees that it releases, remises and forever discharges, for itself and is predecessors, principals, agents, successors, and assigns, KS811 and/or OCC, and any of its agents, employees, successors and assigns of and from all claims, demands, damages, actions, causes of action nor suits at law or in equity, of whatsoever kind or nature, for or because of any tickets, reports or other information that KS811 attempts to transmit to you through the use of e-mail over the internet.

If you have any questions, please do not hesitate to contact us at 316-687-2102. Thank you.

READ, ACKNOWLEDGED AND ACCEPTED BY:

Company: _____

Name: _____ Title: _____

Phone: _____ Email: _____

Signature: _____ Date: _____